

**BUTTE SCHOOL DISTRICT NO. 1  
BOARD OF TRUSTEES  
REGULAR MEETING  
SEPTEMBER 21, 2020**

The Board of Trustees held a Regular Meeting on Monday, September 21, 2020 at 5:00 p.m. at the West Elementary School Cafetorium and via teleconference, with Chairperson Ann Boston presiding. Trustees present were Patti Hepola, Tom Billteen, Susanne Dauenhauer, Henry Klobucar, and Quinton Queer (via teleconference). Trustees absent were Kelly Lee and Frank Joseph. Also present were Judy Jonart, Superintendent, Therese McClafferty, Director of Human Resource and Kevin Patrick, Director of Business Affairs.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION**

**APPROVAL OF MINUTES**

**Item 1 – Regular Board Meeting, August 17, 2020**

Trustee Hepola made motion to approve, second by Trustee Billteen. Motion carried unanimously.

**Item 2 – Special Board Meeting, August 17, 2020**

Trustee Hepola made motion to approve, second by Trustee Klobucar. Motion carried unanimously.

**Item 3 - Special Board Meeting, September 8, 2020**

Trustee Hepola made motion to approve, second by Trustee Billteen. Motion carried unanimously.

**Item 4 – Special Board Meeting, September 16, 2020**

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

**COMMUNICATIONS**

**Item 5 – East Middle School Presentation**

Keith Miller, East Middle School Principal, provided an update on East Middle School. The 2020-2021 Theme is Build It. The total enrollment is 646, with 115 opting for remote learning, 333 in 7<sup>th</sup> grade and 313 in 8<sup>th</sup> grade.

In addition to showing several photographs of construction activities at East, Mr. Miller gave the Board a look ahead to the 2020-2021 school year.



## ENROLLMENT

7 <sup>TH</sup> Grade	333
8 <sup>th</sup> Grade	313
TOTAL	646
Remote	115

## Working Hard During the Shutdown

7th Grade													
		Proficient	%	NP-1	%	NP-2	%	NP-3	%	NP-4	%	NP-5	%
PRE-COVID	321	228	71.0%	39	11.2%	28	8.7%	14	4.4%	8	2.5%	8	2.5%
POST-COVID	321	266	82.9%	24	7.5%	15	4.7%	3	0.9%	5	1.6%	3	0.9%
Improvement		38	11.9%	-15	-3.7%	-13	-4.0%	-11	-3.5%	3	0.9%	5	1.6%
63 Improved 68%													

8th Grade													
		Proficient	%	NP-1	%	NP-2	%	NP-3	%	NP-4	%	NP-5	%
PRE-COVID	320	212	70.8%	49	15.3%	29	7.2%	11	3.4%	8	2.5%	4	1.3%
POST-COVID	320	261	81.6%	26	8.1%	13	4.1%	3	0.9%	4	1.3%	3	0.9%
Improvement		34	10.7%	-13	-4.0%	-10	-2.9%	-8	-2.5%	-2	-0.6%	-1	-0.4%
54 Improved 58%													

SCHOOL													
		Proficient	%	NP-1	%	NP-2	%	NP-3	%	NP-4	%	NP-5	%
PRE-COVID	641	455	71.0%	85	13.3%	51	8.0%	25	3.9%	12	1.9%	12	1.9%
POST-COVID	641	523	82.2%	50	7.8%	28	4.4%	6	0.9%	13	2.0%	9	1.4%
Improvement		72	11.2%	-35	-5.5%	-23	-3.6%	-19	-3.0%	1	0.1%	-3	-0.4%
117 Improved 63%													

## Looking Ahead to 2020-2021

- ▶ Strategic Planning
- ▶ Teacher Survey
  - ▶ Technology
  - ▶ Missed the Students
- ▶ Virtual Meetings
  - ▶ Cameras
- ▶ Student Technology Survey
  - ▶ 20% - No access
  - ▶ 50% - Shared Access



## SUMMER 2020

- ▶ Research Delivery Systems
  - ▶ Models
  - ▶ Scheduling
  - ▶ Governor's Plan
  - ▶ Center for Disease Controls
  - ▶ American Pediatrics Association
  - ▶ SAM – Montana School Boards Association
  - ▶ Office of Public Instruction
  - ▶ Professional Associations/Journals

	A/B	Cohort – 3 day	Cohort – 4 weeks
United grouping	Y	Y	Y
Minimizing movement	N	Y	Y
Limit staff exposure	N	Y	Y
Exposure to curriculum	Y	Y	Y-
Daily attendance	N	Y	Y
Remote adaptability	N	N	Y
Controlled reaction to positive case	N	Y-	Y
Phase 3 conversion	Y	Y-	N
SPED Minutes in Resource Room	OVER TWO WEEKS	Y	N
Opt out options/Homebound	Homebound	Remote	Remote

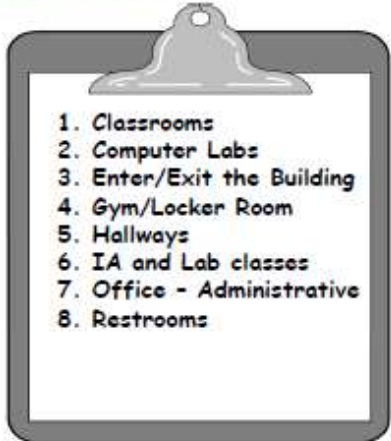
## Other Sources of Information

- PARENT SURVEY – BUTTE SCHOOL DISTRICT
- VIRTUAL TEACHER MEETINGS (2)
  - 90% attendance
  - Construction
  - COVID
  - Question/Answer sessions



# COVID TASK FORCE

- ▶ Who? - 2 sessions
  - ▶ Teachers/Counselors/Administrative
  - ▶ Maintenance
  - ▶ Clerical
  - ▶ Nurse
- ▶ Reopening Plan Study
- ▶ Common Language
- ▶ Protocols for all operations
  - ▶ Assigned doors
  - ▶ Signage
  - ▶ Cleaning Procedures
  - ▶ PPE



# HANDBOOKS

## EAST MIDDLE SCHOOL



COVID-19  
STUDENT HANDBOOK  
SUPPLEMENT

1. Reopening Plan
2. Differences from Previous Years
3. Schedules
4. Grading
5. Protocols
6. School Programs
7. Remote Learning vs In Person Learning
8. COVID Policies
9. FAQs

## EAST MIDDLE SCHOOL



Teacher COVID-19 Handbook

# The Schedule

- ▶ Cohorts - No more than 20
- ▶ 6 week terms - 2 classes per term
  - ▶ ELA-Social Studies
  - ▶ Reading - Science
  - ▶ Math - PE Health/Rotation
- ▶ Lunch in the classroom - MOU with teachers for early out on Fridays

## EAST MIDDLE SCHOOL



Bell Schedule 2020-2021

8:16		School Opening Bell
8:20		Tardy Bell
8:20	10:53	8th Grade Block 1
8:20	10:55	7th Grade Block 1
10:55	11:25	7th Grade Lunch
10:56	12:13	8th Grade Block 2
12:13	12:43	8th Grade Lunch
11:25	2:00	7th Grade Block 2
12:43	2:00	8th Grade Block 2
Friday Schedule		
8:20	9:39	7th/8th Block 1
9:42	11:00	7th/8th Block 2
11:00		Grab and Go Lunch

# SCHEDULING



# Orientation

- All students in cohorts
- 18 sessions
- Worked around construction
- Mailed schedules
- Recorded sessions for those that couldn't attend

S&ET MIDDLE SCHOOL  
2020-2021 STUDENT ORIENTATION

MONDAY 11 Aug 20 10:00-11:00 AM	TUESDAY 16 Aug 20 10:00-11:00 AM	WEDNESDAY 18 Aug 20 10:00-11:00 AM	THURSDAY 19 Aug 20 10:00-11:00 AM	FRIDAY 20 Aug 20 10:00-11:00 AM
8:00 AM 8:15 AM 8:30 AM 8:45 AM 9:00 AM 9:15 AM 9:30 AM 9:45 AM 10:00 AM 10:15 AM 10:30 AM 10:45 AM 11:00 AM	8:00 AM 8:15 AM 8:30 AM 8:45 AM 9:00 AM 9:15 AM 9:30 AM 9:45 AM 10:00 AM 10:15 AM 10:30 AM 10:45 AM 11:00 AM	8:00 AM 8:15 AM 8:30 AM 8:45 AM 9:00 AM 9:15 AM 9:30 AM 9:45 AM 10:00 AM 10:15 AM 10:30 AM 10:45 AM 11:00 AM	8:00 AM 8:15 AM 8:30 AM 8:45 AM 9:00 AM 9:15 AM 9:30 AM 9:45 AM 10:00 AM 10:15 AM 10:30 AM 10:45 AM 11:00 AM	8:00 AM 8:15 AM 8:30 AM 8:45 AM 9:00 AM 9:15 AM 9:30 AM 9:45 AM 10:00 AM 10:15 AM 10:30 AM 10:45 AM 11:00 AM

- STUDENTS**
- Student (school name & the word on the teacher label) is the first block of the first greeting period.
  - Student must line up in order (chronological) with school name in order to attend school.
  - Enter the building from the side Auditorium entrance on South Street (side of garage).
  - Please confirm the main office if you need assistance accessing the building.
  - Parents may drop-off and pick-up on South Street, only students will enter the school.
  - Masks are required and required during introductions.
  - Orientation will take place in the auditorium. Seating will be in assigned sections and will be addressing.
  - Orientation will take about one hour.

# Getting Ready

- ✓ Teacher Phone Calls
  - ✓ Professional development needs
  - ✓ Morale
- ✓ Staffing
  - ✓ Additional cleaner
  - ✓ Special Education Teacher
- ✓ PIR Days
  - ✓ Charles Applestein
    - ✓ COVID edition
  - ✓ Preparation time
  - ✓ Microsoft 365 – Paid training
- ✓ Construction



## ATHLETIC PLANNING

- Comprehensive Committee
  - East & BHS Admin and Ads
  - BHS Coaches
  - East Coaches
  - Nurse
  - Trainer
- Plans (NFHS/MHSA/BHS)
- Season Change
  - GAC Volleyball
- Flag Football
  - Facilities
  - Hygiene



## Moving On & Maintaining Traditions

- Committees
  - Team Leaders
  - Safety
  - Public Relations
- Clubs and Organizations
  - Student Council
  - Builders Club
  - Art Club
- Character Counts
  - Olweus Bullying Prevention
  - Common Sense Digital Citizenship
  - Mariah's Mile
  - 200 Club
- One Book/One Community
- Student Assistance Teams/PLCs
- Colleague Professional Development



## REFLECTIONS – PROFESSIONAL BENEFITS

- ▶ Great leadership/Great Staff
  - ▶ Shared leadership
- ▶ Crisis management experience
- ▶ Reflection is essential
  - ▶ Leadership tool
  - ▶ Teaching styles
  - ▶ Procedures
- ▶ Communication, Communication, Communication
  - ▶ Facilitates buy-in
  - ▶ Provides valuable information
- ▶ Know your stakeholders
- ▶ Relationships matter
- ▶ Technology is ever changing

The easy route  
isn't always the  
best route!



Mr. Miller also invited the Board to look at the two (2) handbooks provided in the meeting packet.

Chairperson Boston and Superintendent Jonart thanked Mr. Miller and his staff for their hard work.

**Item 6 – Southwest Montana Community Health Center Presentation**

Judy Jonart, Superintendent, introduced Shawna Yates, Chief Executive Officer of Southwest Montana Community Health Center. Ms. Yates presented the following proposal to the Board.



**School Based Health Program Proposal – 2020**

Southwest Montana Community Health Center (SWMTCHC) is interested in partnering with Butte School District to pilot a project for a school-based clinic at Kennedy Elementary School. In the United States there is 1700 school health centers, in 45 states. The original school-based health was connected with Medicaid in 1965 and linked the need for improved health access for low-income children.

Benefits of school-based health centers include creating access to health care in a safe and familiar environment, cost-effective by improving preventative care, support families and support student learning. By providing access to school-based health, families often strengthen the connection to school. Improving health can lead to improvement in attendance and in a child's educational goals.

**Types of services:**

1. Medical for primary care prevention, injuries, acute illness
2. Behavioral Health for individual therapy, screening for depression and anxiety, crisis intervention, coping skill training (see Appendix A for Mock Plan)
3. Oral health for fluoride varnish, sealants, education and referral for treatment at the clinic
4. Support Groups for Teachers and Parents

SWMTCHC is proposing a pilot to begin this fall with Kennedy Elementary. Most care provided by SWMTCHC would be done via Zoom for Telehealth. Our organization would provide a care manager who could be present on site for 1-2 half days per week, along with a medical assistant that would assist with any logistics of enrolling a child, setting up visit with provider, and managing the technology for Telehealth. Students would be able to access care with parental/guardian permission and without a parent present. A variety of services will be offered, including counseling with Behavioral Health and acute care visits with a Medical Provider, or ongoing medical care for chronic medical issues. The employees of SWMTCHC would assist in communication with the school staff, primary care provider and the families.

**COST:** SWMTCHC would provide needed staff and technology to create a school-based clinic. The school district would contribute through in-kind support of space, utilities, and custodial services. Visits would be captured through SWMTCHC billing health insurance. If families do not carry health insurance, care management can help with enrollment or a sliding fee schedule will be provided based on family income.

**OPERATIONS:** Pending an agreement with the School District and Kennedy School, the school-based clinic would be able to see teachers, parents, siblings, and students of Kennedy. There should be a written relationship between the school, the district and SWMTCHC (Appendix B). These formal agreements would be the place to determine purpose, duration, scope and each party's responsibilities. SWMTCHC would like to develop an advisory committee to assist in ongoing development and monitoring of successful operation of the school-based clinic. The school-based health clinic will provide services in keeping with the district policies. Collaboration with the school nurses to run and implement the program will be a necessity, as well as aid in adherence to district health policies. SWMTCHC will provide communication to the child's designated primary care provider for ongoing continuity of care.

Written consent for treatment will be obtained from all families interested in participating in the program, with additional verbal consent to treat authorized at the time of visit. Student health record will be treated with HIPAA and will remain confidential.

Referrals for school based tele-health visits would ideally come from the school nurse, but pending a formal workflow, may also come from self-referral, teachers, principal, family. SWMTCHC seeks to aid the current structure of student health and be a resource to the school.

It is hoped that a partnership could be formed to implement this pilot school-based project with the assistance of the school board and Kennedy School. Integration of such a program will take collaboration of all parties. Measures will be developed as a collaborative to monitor the success of the program. Ultimately, we strive to build a strong relationship between academic achievement and child's physical, emotional and mental health.

For any questions or further discussions please do not hesitate to contact Shawna Yates, DO Executive Director of SWMTCHC. Next steps pending approval from school board would be to convene a planning advisory committee with members from Butte School District #1, including Kennedy School and Southwest Montana Community Health.

Ms. Jonart told the Board that a task force would consider the proposal and come back to the Board with a recommendation.

Trustee Queer had another meeting and left the meeting.

### **Item 7 – Bond Project Update**

Roger Davis, Langlas and Associates, Inc., updated the Board on the construction projects throughout the district. Mr. Davis appreciates the Staff efforts. Ms. Jonart thanked him and said it was a pleasure working with them.

### **Item 8 – Public Comment on Items Not on Agenda**

None



**CONSENT**

**Item 9 – Approval of Payroll, Claims, Budget Transfers, Expenditure Report, Revenue Reports, and Activity Fund Reports**

Due to Non-receipt of Butte-Silver Bow County information, August and September 2020 Claim and Payroll Warrants will appear on the October 2020 Agenda.

Trustee Hepola made motion to approve, second by Trustee Klobucar. Motion carried unanimously.

**PERSONNEL**

**Item 10 – Personnel Action Report (PAR) – September 21, 2020**

Therese McClafferty, Director of Human Resource, presented the following PAR.

**Butte School District No. 1  
Personnel Action Report  
Board Meeting September 21, 2020**

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**Certified Personnel**

**Appointment:**

Jacob Buckley	09/17/20	Special Education Teacher, District/BHCC
Marcus Richards	10/16/20-11/13/20	Temporary 4th Grade Teacher, Margaret Leary

**2020-2021 R.O.C.K.I.E.S. 21st Century Grant Instructors**

Kristine Anderson	10/19/20-05/28/21
Steve Brown	10/19/20-05/28/21
Erna Gallagher	10/19/20-05/28/21
Chrissie Harper	10/19/20-05/28/21
Deanna Kelly	10/19/20-05/28/21
Michelle Kelly	10/19/20-05/28/21
Meghan Larson	10/19/20-05/28/21
Jori Liva	10/19/20-05/28/21
Jennifer Lynch	10/19/20-05/28/21
Cheryl McLaughlin	10/19/20-05/28/21
Patty O'Neill	10/19/20-05/28/21
Tina Powers	10/19/20-05/28/21
Jessica Reehl	10/19/20-05/28/21
Michelle St.Pierre	10/19/20-05/28/21
Judy Vinecke	10/19/20-05/28/21

**Intermittent Leave of Absence:**

Amy Cotton-Muccie	8/24/20-06/07/21	Special Education Teacher, Kennedy
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**Classified Personnel**

**Appointment:**

Douglas Royce	10/01/20	Bus Driver, Transportation
Kerry Taylor	09/22/20	District Receptionist, Administration

**Leave of Absence:**

Tammy Schelin	08/31/20 - 11/13/20	Food Service, Emerson
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**Resignation:**

Al Hansen	09/09/20	Substitute Engineer, District
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**Supplemental Personnel**

**Appointment:**

Travis Ackerson	09/22/20	Substitute Teacher, District
Kyle Barsness	09/22/20	Football Coach, EMS
Ashley Choquette	08/31/20-10/31/20	Cross Country Volunteer Coach, EMS
Bridget Dodge	09/22/20	Substitute Teacher, District
Shannon Hart	09/22/20	Substitute Teacher, District

**Resignation:**

Jacob Buckley	09/16/20	Substitute Teacher, District
Tammy Foley	09/09/20	Substitute Teacher, District

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

**NEW BUSINESS**

**Item 11 – Review and Approval of MOUs with Montana Technological University and UM Western**

Jim O'Neill, Curriculum Director, presented the MOUs regarding Butte School District's dual credit partnership with Montana Technological University and UM Western. Currently 61 college credits are available at Butte High School.

Trustee Hepola made motion to approve, second by Trustee Dauenhauer. Motion carried unanimously.

**Item 12 – Approval to Change the Adult Lunch Price for the 2020-2021 School Year**

Kurt Marthaller, Director of Central Services, requested approval to change the Adult Lunch Price for the 2020-2021 school year. The price increase to \$3.85 would reflect the USDA minimums.

Trustee Hepola made motion to approve, second by Trustee Klobucar. Motion carried unanimously.

**Item 13 – Approval of Butte High School Organizations and Clubs**

Judy Jonart, Superintendent, presented the following list of Butte High School organizations and

clubs

Butte High School Student Clubs 2020-21	
Clubs	Advisor
Art	Michael Kujawa
BPA	Kotie Dunmire
Class of 2024	Lindsey Wolstein/Lindsey Kambich
Class of 2021	Eric Mankins/Chris Fisk
Class of 2022	Susan Cotton/Betty Thiel
Class of 2023	Julie Johns/Tami Kissell
Drama	Betty Thiel
EXCEL	Tami Kissell
FCCLA	Patty Saylor
German Club	Wendy Schoonan
H.O.S.A. Club	Amber Walter
Infinity Club	Dorothy Joyce, Denise Smith
Jazz Club	Jean Perusich
Montana History Club	Chris Fisk
Mountaineer	Roger McCullough
Nat Honor Soc	Lindsey Kambich
The Resilience Project	Wendy Schoonan
Sci. Nat. Hon. Soc.	Rachael Christiaens
Science Fair	Colleen Fogarty
Student Council	Pat Worrell/Denise Smith
Vica/Skills USA	Denise Bordeleau/Jake Bartholomew
Welding	Denise Bordeleau
Yearbook	Jeni Hope
Youth Legislature	Eric Zahler, Lindsey Kambich

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

**Item 14 – Review and Approval of 2020-2021 MOU with the Human Resource Council District XII**

Since Trustee Hepola had to abstain from voting (She works for Head Start), there was not a quorum. This agenda item was tabled until the next month.

**Item 16 – Approval to Update Policy 3225 in the 2020-2021 Elementary Handbook**

Judy Jonart, Superintendent requested approval to update Policy 3225 in the Elementary Handbook.



Trustee Hepola made motion to approve, second by Trustee Billteen. Motion carried unanimously.

**ADJOURNMENT**

There being no further business to come before the board, Trustee Hepola made motion to adjourn, second by Trustee Klobucar, motion carried unanimously. Chairperson Boston adjourned the meeting at 6:26 p.m.

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Chairwoman of Board of Trustees

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District Clerk  
mcs